

2012 USC Marshall International Summer Internship Program
MISIP Indonesia

Internship Applications

65 students applied for MISIP-Indonesia 2012; 37 excellent candidates have been selected for interviews (by CIBER Director Richard Drobnick and by the Undergraduate International Programs Director Sean O'Connell); 15 truly superb students will be sent to Indonesia for their June-July internships.

Internship Sponsors

Ten to fifteen top firms and NGOs will provide the internship work opportunities.

Internship Work Assignments

USC Marshall wants the internship company to provide its student with a meaningful work experience, engaging him/her in an ongoing company project, ideally with a team of young Indonesians. We would also like the intern to have regular meetings with her/his supervisor, perhaps on a bi-weekly basis.

In addition to the intern's work assignment, we hope that the sponsor firm will help their intern become introduced to Indonesian culture and society.

Sponsor's Statement of Anticipated Work Assignment

USC Marshall expects the sponsor firm to provide it with a brief description (one to two paragraphs) of the type of work project that the intern is likely to be assigned. We would like this statement **by April 10th**, so that we can have time to best match the skills and interests of each student with the work assignment.

USC Marshall and the interns fully understand that this work may change. Thus, the intern will be flexible and will adjust to work changes that the supervisor may specify during the eight week internship.

Internship Finances

USC Marshall will provide each intern with a US\$3,000 stipend to cover most, if not all, of their airfare, housing, and living expenses. The internship company is not obligated to make any financial commitment in order to obtain an intern.

Internship Dates

USC Marshall expects that the dates of the internship will be from June 4 to July 27. Your intern will probably arrive on May 30 or 31, in order to have a few days to meet with their supervisor, acclimate to Jakarta, and rent an apartment.

Internship Housing

USC Marshall expects that the internship company will assist the intern in locating and arranging for a safe, secure, and reasonably-priced apartment. We would like the apartment to be located reasonably close to the office where the intern will be working. The dates for the housing rental should probably be from June 1st to August 1st.

Internship Selection and Assignment to Internship Sponsors

USC Marshall will select the 15 interns and assign them to the internship sponsor by mid-April. At that point, we will ask each intern to begin communicating with their internship firm about her/his arrival date in Jakarta, about the firm's expectation as to the intern's initial work project, etc.

Internship Reporting

USC Marshall requires each intern to submit bi-weekly reports to the USC Marshall International Programs office, providing analyses and commentary on their work and social experiences (one to two pages).

Internship Evaluation

USC Marshall will provide the internship firm with a brief evaluation form, which we expect the intern's supervisor will complete and return to us by mid-August.

Internship Travel Release

Each intern will sign a standard "USC Travel Release" form which states that USC and the internship sponsors are not responsible for the health and safety of the intern and that the intern is covered by a policy of comprehensive health and accident insurance for Indonesia.

For additional information:

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